

WE ARE HIRING



Join Our Team

Application Deadline:
September 30, 2024

Positions:

- ◆ Pharmaceutical Sciences Tutor (1 Post) - Full Time
- ◆ Compound Lab Technician (1 Post) - Full Time
- ◆ Clinical Medicine Tutors (3 Post) - Full time
- ◆ Office Attendant (1 Post) - Full time

For more detail and how to apply, visit:
<http://www.macwish.ac.tz>



MacWish College of Health And Allied Sciences, invite application for the following positions.

Job Title:	Pharmaceutical Sciences Tutor.
Position:	1
Basis of the Employment:	Full time
Department:	Pharmaceutical Science
Duty Station:	MacWish CoHAS, Mwanza
Report to:	HOD PST

Responsibilities and Accountabilities:

- Be punctual and be available at the college campus during official working hours.
- Follow the policies, standards, rules, regulations and procedures of the college.
- Conduct the class – teaching, develop and use the relevant teaching aids at the scheduled time.
- Maintain cleanliness, discipline and a safe orderly environment conducive to learning activities.
- Prepare lesson plan and every aspect of the session before delivering.
- Interact with students to induce curiosity, motivate and provoke thinking, imagination and application of the concept taught.
- Implement the designated curriculum completely and in due time.
- Give application based assignments with guidance to use various resources as per curriculum.
- Setting of the examination questions, being involved in examination invigilation and marking activities.
- Support and supervise students during their field practical activities.
- Perform any other related duties as may be assigned by his/her supervisors.

Qualifications, Experience, Competencies and Attributes Required.

- Holder of Bachelor of Pharmacy.
- Full registered by the Tanzania Pharmacy council as a Pharmacist.
- Have a valid and up to date practicing license.
- A minimum of two (02) years of teaching experience in College or Institute of health and allied sciences
- Well oriented to Curriculum for Technician Certificate in Pharmaceutical sciences.
- Teaching methodology and Student Performance Assessment Training are the added advantages.

MacWish College of Health And Allied Sciences, invite application for the following positions.

Job Title:	Compounding Lab Technician
Position:	1
Basis of the Employment:	Full time
Department:	Pharmaceutical Science
Duty Station:	MacWish CoHAS, Mwanza
Report to:	HOD PST

Responsibilities and Accountabilities:

- Teach and mentor pharmacy students.
- Maintain the Pharmaceutical Laboratory as per regulations provided by the Pharmacy Council.
- Prepare in advance the laboratory to enable the tutor/lecturer to conduct classes with ease.
- Ensure correct formula preparation according to quality assurance guidelines.
- Package and label prepared compounds in suitable dispensing tools.
- Certify that all equipment are working well, including capsule machines, counters, and cleaning balances.
- Make sure that the laboratory is always clean, safe and secure inside and outside the building including the surrounding environment.
- Perform any other related duties as may be assigned by his/her supervisors.

Qualifications, Experience, Competencies and Attributes Required.

- Holder of Diploma in pharmaceutical sciences or equivalent.
- Enrolled by the Tanzania Pharmacy council as a Pharmaceutical technician.
- Have a valid and up to date practicing license.
- A minimum of two (02) years of teaching experience in College or Institute of health and allied sciences
- Well oriented to Curriculum for Technician Certificate in Pharmaceutical sciences.
- Teaching methodology and Student Performance Assessment Training are the added advantages.

MacWish College of Health And Allied Sciences, invite application for the following positions.

Job Title:	Clinical Medicine Tutor
Position:	3
Basis of the Employment:	Full time
Department:	Clinical Medicine
Duty Station:	MacWish CoHAS, Mwanza
Report to:	HOD CMT

Responsibilities and Accountabilities:

- Be punctual and be available at the college campus during official working hours.
- Follow the policies, standards, rules, regulations and procedures of the college.
- Conduct the classes at the scheduled time
- Maintain cleanliness, discipline and a safe orderly environment conducive to learning activities.
- Prepare lesson plan and every aspect of the session before delivering.
- Develop and use the relevant teaching aids.
- Interact with students to induce curiosity, motivate and provoke thinking, imagination and application of the concept taught.
- Implement the designated curriculum completely and in due time.
- Give application bases works/ assignments with guidance to use various resources as per curriculum.
- Make the best use of clinical laboratory and skills laboratory to ensure the effective and safe use of models, lab equipment's and apparatuses as the means to facilitate learning.
- Encourage students to develop reading habits by consulting various text books, journals, magazine etc.
- Hold seminars on various topics relevant to medical profession.
- Setting of the examination questions, being involved in examination invigilation and marking activities.
- Support and supervise students during their Clinical rotations or any other field practical activity
- Participate In-service Education and training courses as well as in continuing Professional development (Continuing Medical Education) opportunities.
- Perform any other related duties that may be assigned

Qualifications, Experience, Competencies and Attributes Required.

- Medical Doctor – Holder of Bachelor of Medicine or Equivalent.
- Have a valid and up to date practicing license.
- Full registered by professional board (MCT).
- A minimum of two (02) year of teaching experience in College or Institute of health and allied sciences.
- Well oriented to Curriculum for Technician Certificate in Clinical Medicine.
- Teaching methodology and Student Performance Assessment Training are the added advantages.



MacWish College of Health And Allied Sciences, invite application for the following positions.

Job Title:	Office Attendant
Position:	1
Basis of the Employment:	Full time
Department:	Administration
Duty Station:	MacWish CoHAS, Mwanza
Report to:	HR & Administrative Officer

Responsibilities and Accountabilities:

- General office cleaning, inside and outside surroundings (dusting, sweeping, vacuuming, mopping scrubbing, cleaning ceiling vents, restrooms, kitchen etc.).
- Notify the office management of occurring defectiveness and needs for repairs.
- Provide logistical and administration support during meetings and other events. This includes making venue and accommodation reservations, organizing refreshments and meals as necessary, prepare required equipment for meetings, etc.
- Support staff in moving documents around the office.
- Preparing tea and sourcing lunch for staff as necessary.
- Maintain a kitchen inventory eg. Initiating purchase requests for kitchen and cleaning requirements plus toiletries.
- Provide back-up to program staff and reception by receiving and hosting visitors with hospitality, answering questions, forwarding messages, confirming customer requests, keeping customers informed of request status etc.
- Photocopying/Binding Office documents as necessary.
- Any other duties as may be assigned by the supervisor.

Qualifications, Experience, Competencies and Attributes Required.

- Ordinary level certificate of Education ("O" Level Certificate).
- Minimum of 2 year experience in the required field.
- Tanzanian
- Over eighteen years of age (18+).

HOW TO APPLY

All application **MUST** be sent electronically through,
humanresource@macwish.ac.tz

DO NOT DO FOLLOW UP and never send applications more than once. Interested applicants can submit application letter, CV, academics certificate and birth certificate not later than **Sept 30, 2024**.

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